

INSTRUCTIONS FOR TIER I SEMIANNUAL DEVIATION SUMMARY TABLE

FORM AQ-C3

The purpose of the Semiannual Deviation Summary Table (Form AQ-C3) is to provide information required by IDAPA 58.01.01.322.08. Each and every permit condition is subject to prompt deviation reporting. Deviation reports are due at least every six months unless the permit specifies another time frame. All instances of deviations from permit requirements must be clearly identified in the report. Deviations attributable to excess emissions must be reported in accordance with IDAPA 58.01.01.130-136 and, therefore, are not required to be addressed on this form.

Column 1: No.

Each deviation is assigned a number for tracking purposes.

Column 2: Permit Condition Number

Enter the number of the permit condition for which the deviation occurred exactly as it appears in the applicable permit.

Column 3: Emissions Unit(s)

Enter the name of the emissions unit(s) for which the deviation occurred. If the deviation applied to the entire facility, enter "facility-wide."

Column 4: Deviation

Enter a description of the deviation and quantify it where practical (e.g., the actual fuel oil firing rate was 12 gal/hr). All instances of deviations from the Tier I operating permit requirements must be clearly identified. Deviation means any situation in which an emissions unit fails to meet a permit term or condition. A deviation can be determined by observation or through review of data obtained from any testing, monitoring, or recordkeeping established in the Tier I operating permit. For a situation lasting more than 24 hours which constitutes a deviation, each 24-hour period is considered a separate deviation. Included in the meaning of deviation are any of the following:

- (1) A situation where emissions exceed an emissions limitation or standard.
- (2) A situation where process or emissions control device parameter values indicate that an emissions limitation or standard has not been met.
- (3) A situation in which observations or data collected demonstrates noncompliance with an emissions limitation or standard or any work practice or operating condition required by the permit.
- (4) A situation where required monitoring, recordkeeping, and/or reporting are not done, or the frequency specified in the permit is not met.
- (5) A situation in which an exceedance or an excursion occurs, as defined in 40 CFR 64, *Compliance Assurance Monitoring (CAM Rule)*.
(This only applies if the emissions unit is subject to CAM.)

Columns 5 and 6: Time Began and Time Ended

Enter the date and time when the deviation began and when it ended.

Column 7: Date DEQ Notified

Enter the date DEQ was notified of the deviation. Enter the actual date reported if the deviation is subject to an applicable requirement which defines the term "prompt" or otherwise specifies a time frame for reporting deviations. For other deviations not previously reported, the date may be entered as "This Report."

Column 8: Cause

Enter the cause or causes of the deviation.

Column 9: Corrective Actions and/or Preventative Measures

Identify any corrective actions and/or preventative measures taken to correct the deviation and/or prevent a recurrence. If the deviation concerns a monitoring requirement in the permit, describe any alternative monitoring conducted or other credible evidence that is available to determine compliance. The term credible evidence means any reliable evidence beyond that generated from required monitoring that could be used to determine compliance.

Column 10: Attachment

Indicate if additional information is attached to aid the compliance determination. If multiple attachments are included, label each attachment as it applies to the respective permit condition. In Column 10 of Form AQ-C3, provide an identifier (A, 1, or similar) that clearly links the attachment to the permit condition. The attachment should also contain the unique identifier and the name or label of the attachment as it applies to the permit condition. Clearly indicate how the attachment applies to Columns 4, 5, 6, 7, and 9 of Form AQ-C3.