



Idaho Department of Environmental Quality

Sewer Overflow and Stormwater Planning Grant

Letter of Interest and Rating Form

Fiscal Year 2028

Section I. Project Information

This funding is intended to address planning needs to address sanitary sewer overflows and municipal stormwater improvements. This funding is intended for small (communities with a population under 10,000) or disadvantaged communities.

Complete the form using accurate answers to receive the highest achievable rating. DEQ recommends working with engineering consultants involved with the project whenever possible. For assistance completing this form or for additional technical assistance options contact: grants.loans@deq.idaho.gov.

A. System Identification

System Name:

System Address:

City:

State:

Zip:

Is the system located wholly within incorporated city limits?

Yes

No

What City?

County:

System Phone:

System Email:

Population Served:

Owner's Name:

Owner's Phone:

System Ownership:

For Profit

Not-for-Profit

Name/Title of System Contact (if different from owner):

Contact's Address:

City:

State:

Zip:

Contact's Phone:

Contact's Email:

Do you have a licensed and designated responsible charge operator for your system as described in the "Wastewater Rules" ([IDAPA 58.01.16.203](#))?

Yes

No

Name: _____ License Number: _____

Note: If the facility has a National Pollutant Discharge Elimination System (NPDES) permit, Idaho Pollutant Discharge Elimination System (IPDES) permit, wastewater (WW) reuse permit, or a subsurface discharge permit, the permit number(s) must be provided.

NPDES/IPDES Permit:

WW Reuse Permit:

Subsurface Permit:

B. Project Readiness																		
Determine your community's readiness for DEQ Sewer Overflow and Stormwater (OSG) Planning Grant funding assistance by answering the following questions:																		
1.	Your system is current with all payment of fines, state revolving fund loans, penalties, or fee assessments due to DEQ.																	
2.	Your system is small (serves population under 10,000) or is a disadvantaged community.																	
3.	You intend to complete an inflow and infiltration (I/I) study for a wastewater collection system. OR You intend to complete a municipal stormwater planning study.																	
If you did not check the box for question 1, 2 or 3, you will not be placed on the new fiscal year's priority list. DEQ will notify you next year when the grants and loans process begins. <u>Do not complete or submit this form to DEQ.</u>																		
If you did check the box for question 1, 2 and 3, complete all applicable sections of this form.																		
4.	Describe the proposed planning effort and any known problems that need to be addressed:																	
5.	What is the water body being improved/affected by this planning effort?																	
6.	If you have already contacted an engineer licensed in the State of Idaho about your planning effort, indicate your status and provide contact information for the engineer (or firm): Discussed with engineer Obtained quote from engineer Signed contract with engineer <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">Engineer:</td> </tr> <tr> <td colspan="3">Address:</td> </tr> <tr> <td>City:</td> <td>State:</td> <td>Zip:</td> </tr> <tr> <td>Phone:</td> <td colspan="2">Fax:</td> </tr> <tr> <td colspan="3">Email:</td> </tr> </table>			Engineer:			Address:			City:	State:	Zip:	Phone:	Fax:		Email:		
Engineer:																		
Address:																		
City:	State:	Zip:																
Phone:	Fax:																	
Email:																		
C. Project Costs																		
1.	What is the estimated cost to prepare your planning document? DEQ Funding Request: \$ _____																	

Continue to Section II. Integrated Priority Rating System

Section II. Integrated Priority Rating System

Answer the questions below and provide the requested documentation. Applicants or their consultants are encouraged to contact DEQ prior to the submittal deadline for assistance in answering the questions. **Rating will be done based on the answers and documentation provided.**

A. Project Problems

1.	The planning effort is intended to reduce or eliminate I/I entering wastewater collection systems or to eliminate stormwater overflows. <i>10 points</i> Description:
2.	The system has an NPDES or IPDES permit or has received a draft NPDES or IPDES permit that requires this planning effort to be completed by a specified deadline. <i>20 points</i> Description:
3.	The planning effort will develop a computerized hydraulic model of the wastewater or stormwater collection that is properly calibrated based on flow monitoring. <i>15 points</i> Description:
4.	The planning effort will utilize collection system smoke testing, closed-circuit television camera inspection, or both to identify structural deficiencies in the collection system's infrastructure. <i>10 points</i> Description:

5.	The system experienced the following: Check all that apply – 5 points each													
	a.	Wastewater average annual dry weather flows exceed 120 gallons per capita per day (gpcd) or maximum flows exceed 275 gpcd.												
	b.	Documentation of wastewater or stormwater collection system surcharging.												
	c.	Documentation of wastewater or stormwater collection system overflows.												
	d.	Documentation of wastewater or stormwater collection system pump stations operating 24 hours continuously during wet weather flow conditions.												
B. Affordability / Disadvantaged Status														
<i>IDAPA 58.01.22.020.02.f Affordability. Points shall be given when current system user charges exceed state affordability guidelines. Up to 50 points.</i>														
Provide information for Section II.F. If you qualify as a disadvantaged community, you will receive 10 points.														
1.	How many equivalent dwelling unit (EDU) connections does your system serve? _____													
2.	What is the current average user rate? _____ \$/month/EDU _____ Type of rate structure: Flat Fee - Fee amount: \$ _____ Consumptive Use - Description: _____ Other: _____													
3.	What is the most recent date that user rates have been increased: _____													
4.	Disadvantaged Community: This section is intended to assist lower-income communities. Principal forgiveness and other potential loan adjustments are available to communities that demonstrate that they are disadvantaged according to IDAPA 58.01.12.021.01 . Contact the DEQ's Grants and Loans staff if you have any questions. <table border="1" data-bbox="313 1381 1533 1881"> <tr> <td data-bbox="313 1381 410 1434">a.</td> <td data-bbox="410 1381 1533 1434">Median household income calculation instructions:</td> </tr> <tr> <td data-bbox="313 1434 410 1497">i.</td> <td data-bbox="410 1434 1533 1497">Go to the Census Reporter website.</td> </tr> <tr> <td data-bbox="313 1497 410 1591">ii.</td> <td data-bbox="410 1497 1533 1591">Either select "Use your current location" or enter an address for any residence or location in your community and select the choice provided by the application.</td> </tr> <tr> <td data-bbox="313 1591 410 1686">iii.</td> <td data-bbox="410 1591 1533 1686">Hover your cursor over each item in the list on the left of the screen and view the corresponding green area represented on the map.</td> </tr> <tr> <td data-bbox="313 1686 410 1791">iv.</td> <td data-bbox="410 1686 1533 1791">Click on the smallest and most representative area for your community either on the map or in the list for the data.</td> </tr> <tr> <td data-bbox="313 1791 410 1881">v.</td> <td data-bbox="410 1791 1533 1881"> Scroll down to economics and enter the MHI: _____ \$ _____ If there was N/A for median income, choose the next largest area from the list. </td> </tr> </table>		a.	Median household income calculation instructions:	i.	Go to the Census Reporter website .	ii.	Either select "Use your current location" or enter an address for any residence or location in your community and select the choice provided by the application.	iii.	Hover your cursor over each item in the list on the left of the screen and view the corresponding green area represented on the map.	iv.	Click on the smallest and most representative area for your community either on the map or in the list for the data.	v.	Scroll down to economics and enter the MHI: _____ \$ _____ If there was N/A for median income, choose the next largest area from the list.
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	vi.	Provide the data to DEQ. Either take a screenshot of the data (label attached documents as “Section II.F, part number(s)”) and include it with your application or provide the citation (scroll to the bottom of the page and copy/paste the information after “Citation”) here:
	b.	Income Survey Results: If the MHI listed above in Section F.6.a.v does not reflect your community’s income, provide alternative MHI based on DEQ approved income survey. Income Survey MHI: _____ \$_____ Note: <i>To conduct an income survey, contact the DEQ Grants and Loans Bureau (grants.loans@deq.idaho.gov) for additional information prior to submitting this LOI.</i>
	c.	If the system’s MHI is at or below the state MHI listed on censusreporter.org/profiles/04000US16-idaho as of January 8, 2027, the system will qualify as disadvantaged. Or if the system’s MHI is equal to or less than 125% of the state MHI it may still be deemed disadvantaged if at least one of the following also apply: • System’s poverty rate is higher than state average • Unemployment rate is above state average • Has stagnant or declining population • User rates exceed 1.5% of MHI
Label attached documents as “Section II.B, part number(s)”.		

Continue to Section III. Authorized Submitter

Section III. Authorized Submitter

Are you willing to allow us to share your LOI with other federal funding agencies? Yes No

I understand that if awarded funding, costs incurred prior to the award are not eligible for reimbursement unless a written request and justification are submitted to and approved by DEQ.

I certify that, to the best of my knowledge, all information provided here is valid and correct:

Submitter Name: _____ Title: _____

Company: _____ Date: _____

If the submitter is different from the system contact, does the submitter have the authority to submit this LOI on behalf of the system contact? N/A Yes No

Attach to your Wastewater Planning Grant Letter of Interest (if applicable)

AND

Return completed form by January 8, 2027, to:

Idaho Department of Environmental Quality

Attn: Katelyn Faretra

1410 North Hilton St.

Boise, ID 83706

grants.loans@deq.idaho.gov

Phone: (208) 373-0249

Fax: (208) 373-0557