



Idaho Department of Environmental Quality
Lead Service Line Replacement Drinking Water Loan
Letter of Interest and Rating Form
 Fiscal Year 2025

Section I. Project Information

This funding is intended to replace drinking water lead service lines, but it can be used for performing lead service line inventories and any associated planning and design. The funding must be used to replace the entire lead or galvanized line, from the main line to the point at which the line connects to the customer’s premise plumbing. No partial lead service replacement can be funded unless a portion of the line has previously been replaced.

DEQ recommends that public water systems include lead service line replacements with their Drinking Water State Revolving Fund infrastructure projects when applicable. Provide complete and accurate answers to receive the highest possible rating for your project. When possible, DEQ recommends that you work closely with your engineering consultant to complete this form. If you would like help completing this form, please contact DEQ at grants.loans@deq.idaho.gov to discuss technical assistance opportunities.

A. System Identification

Public Water System Number:		
System Name:		
System Address:		
City:	State:	Zip:
Is the system located wholly within incorporated city limits?		Yes No
What City?	County:	
System Phone:	System Email:	
Population Served:	Owner’s Name:	
Owner’s Phone:	System Ownership:	For Profit Not-for-Profit
Name/Title of System contact (if different from owner):		
Contact’s Address:		
City:	State:	Zip:
Contact’s Phone:	Contact’s Email:	
Do you have a predesignated, licensed, designated responsible charge operator for your system as described in the “Idaho Rules for Public Drinking Water Systems” (IDAPA 58.01.08.554)?		
		Yes No
Name: _____		License Number: _____

B. Project Readiness	
Determine your community's readiness for funding assistance by answering the following questions:	
1.	Is your system current with all payments of fines, State Revolving Fund loans, penalties or fee assessments due to the DEQ? Yes No
If you answered NO to question 1, do not complete or submit this form to DEQ.	
If you answered YES to question 1, you must also complete all applicable sections of this form.	
2.	When will your project be ready to begin construction? _____
3.	Provide a brief explanation of the project timeline:
4.	<p>Project Costs:</p> <p>Project funding requested from DEQ's SRF: \$ _____</p> <p>Project funding from other sources: \$ _____</p> <p>Estimated total project cost: \$ _____</p> <p>Generally describe how the costs were determined:</p>
5.	<p>Does the system have the legal authority to incur the debt associated with the proposed project?</p> <p>Check one:</p> <p style="padding-left: 20px;">System does not yet have the legal authority to incur this debt</p> <p style="padding-left: 20px;">Bond council or financial consultant retained</p> <p style="padding-left: 20px;">Bond election scheduled. Indicate the date (if applicable):</p> <p style="padding-left: 20px;">Legal instrument(s) in place (e.g., bond election, judicial confirmation)</p> <p style="padding-left: 20px;">HOA (debt authority bylaws)</p>
6.	What is the amount of debt that can be legally incurred? \$ _____
7.	What length of loan is preferable? 20 Years 30 Years

Continue to Section II. Integrated Priority Rating System

Section II. Integrated Priority Rating System

Answer the questions below and provide the requested documentation. Applicants or their consultants are encouraged to contact DEQ before the submittal deadline for assistance in answering the questions. **Rating will be done on the basis of the answers and documentation provided.**

A. Project Description

1.	The project will complete or update a lead service line inventory by October 1, 2024. <i>25 points</i> Description:
2.	The project will complete or update a lead service line inventory by conducting field investigations to reduce the amount of “unknown” service material. <i>10 points</i> Description:
3.	The system has exceeded the lead action level within the last 5 years. <i>10 points</i> Description:
4.	The system has completed corrosion control studies or installed corrosion control measures in response to Lead Action Level exceedances. <i>10 points</i> Description:
5.	The system has documented the existence of lead pipe or lead service lines within the distribution system that will be replaced by the project. <i>10 points</i> Description:

B. Affordability / Disadvantaged Status	
<i>IDAPA 58.01.12.020.03.f. Affordability. Points shall be given when current system user charges exceed state affordability guidelines. Up to 10 points</i>	
Provide information for Section II.F. If you qualify as a disadvantaged community, you will receive 10 points.	
1.	How many equivalent dwelling unit (EDU) connections does your system serve? _____
2.	What is the current average user rate? \$/month/EDU _____ Type of rate structure: Flat fee Consumptive Use Other: _____
3.	What is the most recent date that user rates have been increased:
4.	Expected change in operation and maintenance cost upon completion: (not including debt service) \$/month/EDU _____
5.	Does the current average user rate include charges to retire the SRF debt for which you are applying? Yes No
a.	If YES , how much of the rate is devoted to debt retirement? \$/month/EDU _____
b.	If NO , how much will rates be increased to cover dept retirement? \$/month/EDU _____
6.	Disadvantaged Community Loans:
This section is intended to assist lower-income communities. Principal forgiveness and other potential loan adjustments are available to communities that demonstrate that the user rates exceed 2% of the community median household (MHI). Contact the DEQ’s Grant and Loan staff if you have any questions.	
a.	Median household income. Instructions:
i.	Go to https://censusreporter.org/locate/ .
ii.	Either select “Use your current location” or enter an address for any residence or location in your community and select the choice provided by the application.
iii.	Hover your cursor over each item in the list on the left of the screen and view the corresponding green area represented on the map.
iv.	Click on the smallest and most representative area for your community either on the map or in the list for the data.
v.	Scroll down to economics and enter the median household income (MHI): \$ _____ If there was N/A for median income, choose the next largest area from the list.)

	vi.	Provide the data to the DEQ. Either take a screenshot of the data (label attached documents as “Section II.F, part number(s)”) and include it with your application or provide the citation (scroll to the bottom of the page and copy/paste the information after “Citation”) here:
b.	Does the income level generally reflect your community’s average MHI? Yes , it is generally representative of the community. No , contact the DEQ’s Grants and Loans staff (grants.loans@deq.idaho.gov) for other means to evaluate your community’s MHI.	
c.	If the annual residence user does not exceed 2% of the community’s MHI, but exceeds 1.5% of the community’s MHI, you can still qualify if the community’s unemployment rate exceeds the statewide average and the community’s population is decreasing.	
i.	Provide evidence from the U.S. Census Bureau of Labor Statistics, or Idaho Department of Labor showing the area’s unemployment rate and	
ii.	Provide evidence of a declining population such as comparing current census data to previous census data or using the population percent change from the <i>U.S. Census QuickFacts</i> .	
Label attached documents as “Section II.F, part number(s)”.		
Note: <i>If the annual residential user rates do not exceed 2% of the community’s MHI, but exceed 1.5% of the community’s MHI, you can still qualify if the community’s unemployment rate exceeds the statewide average and the community’s population is decreasing.</i>		

Continue to Section III. Authorized Submitter

Section III. Authorized Submitter			
Are you willing to allow us to share your LOI with other federal funding agencies?		Yes	No
I understand that if awarded funding, costs incurred prior to the award are not eligible for reimbursement unless a written request and justification are submitted to and approved by DEQ.			
I certify that, to the best of my knowledge, all information provided here is valid and correct:			
Submitter Name:		Title:	
Company:		Date:	
If the submitter is different from the system contact, does the submitter have the authority to submit this LOI on behalf of the system contact?		N/A	Yes No

Attach to your Drinking Water Letter of Interest (if applicable)

AND

Return completed form by January 12, 2024, to:

Idaho Department of Environmental Quality

Attn: LaDonn Kaylor

1410 North Hilton St.

Boise, ID 83706

grants.loans@deq.idaho.gov

Phone: (208) 373-0556

Fax: (208) 373-0557