



Idaho Department of Environmental Quality Sewer Overflow and Stormwater Planning Grant Letter of Interest and Rating Form Fiscal Year 2025

Section I. Project Information

This funding is intended to address planning needs to address sanitary sewer overflows and municipal stormwater improvements. The funding is in the form of planning grants with a 20% system match. The DEQ grant amount will be limited to a maximum amount of \$50,000 per system plus the system match. Costs above this maximum amount will be the responsibility of the system.

Provide complete and accurate answers to receive the highest possible rating for your project. When possible, DEQ recommends working closely with your engineering consultant to complete this form. If you would like help completing this form, please contact DEQ at grants.loans@deq.idaho.gov to discuss technical assistance opportunities.

A. System Identification

System Name:		
System Address:		
City:	State:	Zip:
Is the system located wholly within incorporated city limits?		Yes No
What City?	County:	
System Phone:	System Email:	
Population Served:	Owner's Name:	
Owner's Phone:	System Ownership: For Profit Not-for-Profit	
Name/Title of System contact (if different from owner):		
Contact's Address:		
City:	State:	Zip:
Contact's Phone:	Contact's Email:	
Do you have a predesignated, licensed, designated responsible charge operator for your system as described in the "Wastewater Rules" (IDAPA 58.01.16.203)?		Yes No
Name: _____		License Number: _____
<p>Note: <i>If the facility has a National Pollutant Discharge Elimination System (NPDES) permit, Idaho Pollutant Discharge Elimination System (IPDES permit, wastewater (WW) reuse permit, or a subsurface discharge permit, the permit number(s) must be provided.</i></p>		
NPDES/IPDES Permit	WW Reuse Permit	Subsurface Permit
_____	_____	_____

B. Project Readiness

Determine your community's readiness for DEQ Sewer Overflow and Stormwater (OSG) Planning Grant funding assistance by answering the following questions:

1.	Is your system current with all payment of fines, state revolving fund loans, penalties, or fee assessments due to DEQ?	Yes	No
2.	If interested in receiving an OSG grant, will you have the 20% match requirement?	Yes	No
3.	Do you intend to complete an inflow and infiltration (I/I) study for a wastewater collection system? OR Do you intend to complete a municipal stormwater planning study?	Yes	No

If NO to question 1, 2 or 3, you will not be placed on the new fiscal year's priority list. DEQ will notify you next year when the grants and loans process begins. Do not complete or submit this form to DEQ

If YES to question 1, 2 and 3, complete all applicable sections of this form.

4.	Describe the proposed planning effort and any known problems that need to be addressed:		
5.	What is the water body being improved/affected by this planning effort? _____		
6.	If you already contacted an engineer about your planning effort, indicate your status and provide contact information for the engineer (or firm):		
	Discussed with engineer	Obtained quote from engineer	Signed contract with engineer
	Engineer:		
	Address:		
	City:	State:	Zip:
	Phone:	Fax:	
	Email:		

C. Project Costs

1.	What is the estimated cost to prepare your planning document?	
	Total Planning Document Costs:	\$ _____
	DEQ Funding Request:	\$ _____

Continue to Section II. Integrated Priority Rating System

Section II. Integrated Priority Rating System

Answer the questions below and provide the requested documentation. Applicants or their consultants are encouraged to contact DEQ prior to the submittal deadline for assistance in answering the questions. **Rating will be done based on the answers and documentation provided.**

A. Project Problems

1.	Is the planning effort intended to reduce or eliminate I/I entering wastewater collection systems or to eliminate stormwater overflows? <i>10 points</i> Description:	Yes	No
2.	Does the system have an NPDES or IPDES permit or has received a draft NPDES or IPDES permit that requires this planning effort to be completed by a specified deadline? <i>10 points</i> Description:	Yes	No
3.	Will the planning effort develop a computerized hydraulic model of the wastewater or stormwater collection that is properly calibrated based on flow monitoring? <i>10 points</i> Description:	Yes	No
4.	Will the planning effort utilize collection system smoke testing, closed-circuit television camera inspection, or both to identify structural deficiencies in the collection system's infrastructure? <i>10 points</i> Description:	Yes	No

g.	<p>Does the income level generally reflect your community’s average MHI? Yes, it is generally representative of the community. No, contact the DEQ’s Grants and Loans staff (grants.loans@deq.idaho.gov) for other means to evaluate your community’s MHI.</p>
h.	<p>If the annual residence user does not exceed 2% of the community’s MHI, but exceeds 1.5% of the community’s MHI, you can still qualify if the community’s unemployment rate exceeds the statewide average and the community’s population is decreasing.</p> <ul style="list-style-type: none"> i. Provide evidence from the U.S. Census Bureau of Labor Statistics, or Idaho Department of Labor showing the area’s unemployment rate and ii. Provide evidence of a declining population such as comparing current census data to previous census data or using the population percent change from the U.S. Census QuickFacts.
<p>Label attached documents as “Section II.F, part number(s)”.</p>	
<p>Note: <i>If the annual residential user rates do not exceed 2% of the community’s MHI, but exceed 1.5% of the community’s MHI, you can still qualify if the community’s unemployment rate exceeds the statewide average and the community’s population is decreasing.</i></p>	

Continue to Section III. Authorized Submitter

Section III. Authorized Submitter			
Are you willing to allow us to share your LOI with other federal funding agencies?		Yes	No
I understand that if awarded funding, costs incurred prior to the award are not eligible for reimbursement unless a written request and justification are submitted to and approved by DEQ.			
I certify that, to the best of my knowledge, all information provided here is valid and correct:			
Submitter Name:		Title:	
Company:		Date:	
If the submitter is different from the system contact, does the submitter have the authority to submit this LOI on behalf of the system contact?		N/A	Yes No

Attach to your Wastewater Planning Grant Letter of Interest (if applicable)

AND

Return completed form by January 12, 2024, to:

Idaho Department of Environmental Quality

Attn: LaDonn Kaylor

1410 North Hilton St.

Boise, ID 83706

grants.loans@deq.idaho.gov

Phone: (208) 373-0556

Fax: (208) 373-0557