



Sanitary Survey CEUs for Drinking Water Operators

Drinking water operators of public water systems (PWSs) classified as Very Small Water Systems (VSWs), Distribution 1 (DWD1), Distribution 2 (DWD2), or Treatment (DWT1) are eligible for continuing education units (CEUs) for completing limited "homework" activities, active participation in a sanitary survey, and follow-up corrective action planning associated with a sanitary survey. Only one CEU certificate is allowed per operator every 3 years. To receive CEUs, each eligible water system operator must complete all tasks to be eligible for 0.6 CEUs. The [Public Water System Switchboard](#) can assist with completing specific tasks (*).

Inspection Date: PWS No.:

PWS Name:

System Classification (Distribution & Treatment):

Operator Name: License No.(s):

Address: City: State: Zip:

Operator Email Address:

The eligible CEU breakdown is as follows:

Preinspection

- ☐ Operator confirmed eligibility for CEUs, reviewed all RTRC assessments, reviewed last inspection report, and verified corrections to all identified sanitary defects and significant deficiencies. **(0.1 CEUs)**
- ☐ *Operator printed a "Monitoring Schedule" for the "Current Year" and "Current Year +2 years." **(0.025 CEUs)**
- ☐ *Operator printed a copy of "Important Dates." **(0.025 CEUs)**

Discussion and Review of Records and Preinspection Form

- ☐ *Operator conducted a preinspection using the "Sanitary Survey Form" and is ready with questions. **(0.15 CEUs)**

This includes discussion and review of the following:

- Water facilities inventory and records
- Distribution system plans and maps
- Routine operation and maintenance records
- Monitoring history and future monitoring schedules
- Site sampling plans for total coliform and lead/copper, sample history, and waiver status
- Operator certification credentials
- Additional components as necessary

Inspection

- ☐ Operator actively participated in the sanitary survey inspection. **(0.2 CEUs)**

Follow-up Activities

- ☐ Operator submitted a Corrective Action Plan (CAP) within 30 days, addressing all significant deficiencies. This CAP included a timeline for correction of all significant deficiencies. **(0.1 CEUs)**

Total = 0.6 CEUs

Once the inspector/instructor receives this completed form, sign and deliver it to the Idaho Department of Environmental Quality State Office. The State Office will send a "Certificate of Completion" to the operator. The operator is responsible for providing a copy of the completed certificates to the Idaho Division of Occupational and Professional Licenses. Direct questions to the inspector/instructor.

Inspector/Instructor Signature

Regional Office or Department

Date