Idaho Department of Environmental Quality

Obtaining an EPA Identification Number

What is an EPA Identification Number?

An EPA Identification Number is a unique number assigned to sites that conduct or engage in regulated hazardous waste or used oil activities and is used for tracking purposes by state and federal governments.

The EPA Identification Number is twelve characters long. The first two characters are the postal code for the state, ID for Idaho. The third character can be a letter, such as D or R, or a numeral. The next nine characters are numerals. An example of an Idaho EPA Identification Number is **IDR000123456.** Other combinations of letters and numerals for sites in Idaho are not a valid EPA Identification Number for regulated activities.

EPA Identification Numbers are to be included on the following:

- All shipping manifests for transporting hazardous wastes
- All biennial and annual reports that hazardous waste generators and owners and operators of hazardous waste treatment, storage, and disposal sites must file with DEQ
- All applications for federal hazardous waste permits
- All other hazardous waste management reports and documentation required under
- Subtitle C of RCRA
- You may also be asked for your number by other businesses

Do I already have an EPA Identification Number?

Your site or business in Idaho may have already been assigned an EPA Identification Number. The number may still be valid or you may need to update it before using it. You can update a number with the same form used to obtain a new EPA Identification Number. Call the DEQ Hazardous Waste Data Analyst at 208-373-0406 or email *jennifer.wiley@deq.idaho.gov* to find out if you already have a valid number or if it needs to be updated.

Who needs an EPA Identification Number?

- Hazardous waste generators (including episodic generators)
- Hazardous waste transporters
- Hazardous waste treatment, storage, and disposal facilities
- Hazardous waste fuel marketers and burners
- Healthcare facilities
- Large quantity universal waste handlers
- Used oil fuel marketers and burners

- Used oil transporters and transfer facilities
- Used oil processors and re-refiners
- Subpart K academic lab activity
- Hazardous secondary material activity
- Recognized trader for hazardous waste exports and/or imports
- E-manifest broker

How do I obtain an EPA Identification Number?

You obtain an EPA Identification Number through the submission of the 8700-12 RCRA Subtitle C Site Identification Form through RCRAInfo, EPA's comprehensive online information system. Instructions of how to register through RCRAInfo can be found here: *https://www2.deq.idaho.gov/admin/LEIA/api/document/download/16403*. Please contact the DEQ Hazardous Waste Data Analyst at 208-373-0406 or *jennifer.wiley@deq.idaho.gov* if you have any questions. You will need the following information to complete the form:

- Name of your site
- Location and mailing addresses of the site where regulated waste activities are performed
- Land type
- North American Industry Classification System (NAICS) code
- Contact person name, address, email address, and phone number
- Owner's name, contact information, and date of becoming owner
- Operator's name, contact information, and date of becoming operator
- The types of hazardous waste you handle if you are a hazardous waste handler
- The types of other regulated waste activity engaged in or conducting
- Authorized representative signature

It can take up to 2 weeks to obtain an EPA Identification Number in Idaho. In emergency situations, the process can be faster.

For More Information

For specific questions, contact the DEQ Hazardous Waste Data Analyst at (208) 373-0406 or *jennifer.wiley@deq.idaho.gov.*

For general information see *www.deq.idaho.gov* or call the Hazardous Waste Bureau at the state office at (208) 373-0502.