

# Logan UT/ID Cache Valley Community Air Shed Participant Support Cost Agreement

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This agreement is made between the **Participant** and the **Idaho Department of Environmental Quality (DEQ)**.

## **I. Authority:**

In July of 2017, DEQ received a federal award from the Environmental Protection Agency (EPA) under CFDA 66.202 for the implementation of the Logan UT/ID Cache Valley Community Air Shed Project (Agreement # EM-01J30201). This agreement is funded under this federal award as an approved participant support cost.

## **II. General Purpose:**

The purpose of this program is to reduce emissions from wood burning sources on the Idaho side of the Logan UT/ID PM<sub>2.5</sub> nonattainment area (NAA). Specifically, DEQ will provide vouchers for rebates to homeowners in the NAA for the purchase of low emission upgrades to existing wood burning appliances as prescribed in Table 1.

## **III. Scope of Agreement / Description of Activities**

DEQ agrees to provide vouchers for maximum rebates of \$1,500 and \$3,800 for the purchase of low emission qualifying heating appliances (not to exceed the cost of the purchase and installation). In order to be eligible for a rebate under this agreement, all existing and replacement appliances must meet the general requirements specified in Table 1. The Project will give higher priority on replacing wood stoves or retrofitting fireplaces that are a sole source of heat for the home.

**Table 1 Allowable Replacements/Retrofits**

<b>Qualifying Device Replacement Program</b>			
<b>Existing Device</b>	<b>New Device</b>	<b>Maximum Rebate Amount</b>	
		<b>All Households</b>	<b>Low-income Households</b>
Non-EPA-certified wood, coal or pellet <sup>a</sup> appliance	New EPA-certified wood, pellet, and masonry heater or an oil, gas or electric appliance	\$1,500	\$3,800
EPA-certified wood or pellet appliance 20 years old or older	New EPA-certified wood and pellet, or an oil, gas or electric appliance		
EPA-certified wood or pellet <sup>a</sup> appliance newer than twenty years	A cleaner new EPA-certified pellet appliance or other cleaner appliance		
Open Hearth Fireplace <sup>b</sup>	Retrofit with EPA-certified pellet insert, gas or electric appliance		

a. - A pellet appliance may not be replaced with a wood stove or a wood-burning fireplace insert.

b. - An open-hearth fireplace may be retrofitted with an EPA-certified wood stove only in circumstances where it can be demonstrated, documented or attested that the fireplace has been used as a primary or significant source of heat (e.g., their U.S. Department of Energy (DOE) Weatherization Assistance Grant Program application, the homeowner shows their primary source of heat via is wood, the homeowner shows utility bills that demonstrate they are using minimal amount of gas; and/or the homeowner attests that they are burning more than one cord of wood per year).

As stated in the EPA grant “Gas stoves, gas inserts, gas fireplaces or appliances with a gas log are not eligible for replacement through this program. Gas fireplaces and appliances that are used exclusively for esthetic or decorative use are not eligible as a replacement appliance under this program. The recipient agrees that the replacement appliance must meet heating needs and will perform the same function and operation as the old appliance that is being replaced. New certified wood or pellet appliances must be identified on the current list of EPA Certified Wood Heaters to be eligible for replacement:  
[https://www.epa.gov/compliance/list-epa-certified-wood-stoves.](https://www.epa.gov/compliance/list-epa-certified-wood-stoves)”

**IV. Participating Vendor**

**To be eligible for reimbursement, the Participant must:**

1. Be a certified or licensed professional installer (i.e. HVAC certified per Idaho Code §54-5011).
2. Provide the homeowner options of new heating appliances; electric, gas, oil and/or wood burning (from EPA certified list [https://www.epa.gov/compliance/list-epa-certified-wood-stoves.](https://www.epa.gov/compliance/list-epa-certified-wood-stoves))

3. Provide an estimate to the homeowner for the total cost of installation of a new qualifying heating unit. The estimate should include costs of new appliance, costs of labor, and costs of parts, DEQ rebate amount, and homeowner approval.
4. Assist homeowners in determining the manufactured date of their existing fireplace insert to determine whether the unit qualifies for a voucher/rebate.
5. Obtain necessary permits and schedule installation with the homeowner.
6. Install the homeowner's new heating appliance as specified in the estimate and in accordance with all applicable laws/codes.
7. After installation of the new heating appliance, take photos of the new heating appliance.

### **New Appliance**

- a. Front view of new appliance.
8. Participant shall provide homeowner with a DEQ-provided CO monitor (for all appliance installs) and a wood moisture meter (if installing a wood burning appliance) until monitors/meters have been depleted.
9. Participant must provide the homeowner with owner's manual (for all appliance installs). In addition, the Participant shall provide DEQ education materials to homeowners installing a wood burning appliance.
10. Participant must take old heating appliance to approved recycler (see DEQ Recycler List: <http://www.deq.idaho.gov/air-quality/burning/woodstoves/replacements-and-tax-deductions/>)
  1. Obtain a Proof of Disposal Receipt from the approved recycler.
  2. Give a completed copy of the Proof of Disposal Receipt to the homeowner.
  3. **Photo documentation of appliance being recycled or destroyed. Photo must show the destruction of the old heating appliance.**
    - a. Multiple holes drilled in the body of the wood stove rendering it inoperable, or
    - b. The door off and hinges crushed/cut off of the wood stove rendering it inoperable, or
    - c. The wood stove crushed or deformed to the point it is no longer operable.
11. Participant must submit invoice to homeowner.
12. After the homeowner signs the Invoice Cover Sheet, submit a request for reimbursement including the documentation below to the Cache Valley Program Coordinator, Chris Wernert. Requests may be submitted via e-mail to [Chris.Wernert@deq.idaho.gov](mailto:Chris.Wernert@deq.idaho.gov) or by

mail to DEQ Pocatello Office, 444 Hospital Way, #300, Pocatello, ID 83201 in accordance with the Billing Procedures outlined in Section VI of this agreement.

## **V. Title of Equipment**

Title of equipment purchased/obtained under this agreement will vest with the homeowner.

## **VI. Billing Procedures**

### Amount:

DEQ shall reimburse Participant in a rebate amount not to exceed \$3,800.00 for costs related to the purchase and installation of eligible heating appliances, as detailed in section III of this agreement. The reimbursement shall equal the rebate amount provided to the homeowner in the DEQ Homeowner Voucher.

### Source Documentation and Requests:

Participant must submit requests for reimbursement to DEQ following completion of installation of new heating device to eligible homeowner. Requests for reimbursement must include:

1. Invoice Cover Sheet completed.
2. Copy of final Homeowner's invoice.
  - a. Homeowner's name and address.
  - b. Date of purchase
  - c. Cost of new appliance.
  - d. Cost of parts: describe and itemize parts required.
  - e. Cost of labor: describe and itemize work being performed.
  - f. Include rebate amount as described in DEQ Homeowner Voucher.
  - g. Document if homeowner received a CO monitor and/or a wood moisture meter.
  - h. Specifications of heating appliance purchased (Year, Make and Model)
  - i. Installation date of the heating appliance.
  - j. Homeowner has signed the Invoice Cover Sheet.
3. Copy of the Proof of Disposal Receipt to DEQ.
4. Photo of the newly installed heating appliance.
5. All photos documenting the old appliance being recycled and destroyed.
6. Participant's and any subcontracted installers' HVAC License Number (certificate of competency certificate number per Idaho Code §54-5011). If the named subcontracted installer has an HVAC apprentice certificate of competency certificate number, Participant must provide certificate of competency of the HVAC licensed individual/entity that supervised the appliance installation.

Submission of Requests:

Reimbursement requests for participant support costs must be submitted to:

Chris Wernert, Targeted Air Shed Project Coordinator  
DEQ – Pocatello Regional Office  
444 Hospital Way, #300  
Pocatello, ID 83201  
[chris.wernert@deq.idaho.gov](mailto:chris.wernert@deq.idaho.gov)

**VII. Indemnification**

Participant shall defend, indemnify and hold harmless the DEQ from any and all liability, claims, damages, costs, expenses, and actions, including reasonable attorney fees, caused by or that arise from the negligent or wrongful acts or omissions of the Participant, its employees, agents, or subcontractors under this agreement that cause death or injury or damage to property or arising out of a failure to comply with any state or federal statute, law, regulation or act. Participant shall have no indemnification liability under this section for death, injury, or damage arising solely out of the negligence or misconduct of the DEQ.

This agreement constitutes the entire agreement between the parties.

IN WITNESS WHEREOF, the parties have executed this agreement.

Participant: Idaho Department of Environmental Quality

BY: \_\_\_\_\_ BY: \_\_\_\_\_

NAME: \_\_\_\_\_ NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ NAME: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Company Name and Physical Mailing Address:

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